

FIELD RULES OF
THE EASTERN SHORE AEROMODELERS CLUB, INC.
AMA Charter # 4095

These rules were approved by a majority of the members present at the April 11, 2018 meeting held in Hurlock MD and ratified by the Board of Directors on April 11, 2018. Notice of the pending vote was printed in the April 2018 Ignitor Newsletter. Copies of these rules were distributed to members at the March 14, 2018 club meeting and are available via the club website.

Field Rules

1. All pilots must have current membership in the Academy of Model Aeronautics (AMA). AMA Rules are in effect at the field.
2. All pilots must have proof of current membership in the Eastern Shore Aeromodelers Club. Three visits as a guest will be allowed before you are asked to join the club that makes this flying site possible.
3. Aircraft flown at the club field must be safe and comply with all AMA rules.
4. No engine start-up or flying before 9:00 AM any aircraft with an engine. Electric motor powered aircraft may be flown anytime.
5. Quad Copter / "Drone" flights and FPV flights are permitted as allowed by AMA rules.
6. Safety Officer(s) or any member(s) observing any violation of the AMA or Club field Rules are directed to verbally warn the offender(s).
7. Parking on the entrance road is prohibited unless during a planned event.
8. Flying over or behind the pit area is prohibited. Flyers will be alert for, and yield right of way to full size aircraft in the area.
9. Flight boundaries: No flying over or near the any homes, automobiles or people at any time.
10. All flying must be done from one of the designated flight stations or from behind the fence.
11. No taxiing in the pit area. Avoid taxiing towards people on the flight line. Engine test runs and break-ins should be done at home or behind the pits.
12. The flying pattern is determined by wind direction. All aircraft within the traffic pattern must fly in the same direction if there is a pattern established by pilots already in the air.

13. Frequency board must be used by all pilots using 27 Mhz or 72 Mhz transmitters to indicate the channels in use; the pilot must replace their frequency clip with their Club membership or AMA card. The pin with your channel number must be displayed on the pilot's antenna when the transmitter is turned on. The "clothes pin" frequency monitoring system will be employed when more than one flyer is present. When in use, strict adherence will be required. Place the clothes pin back on the appropriate channel on the board after landing. Transmitters in the 27 Mhz or 72 Mhz range must not be turned on without a frequency clip.
14. If any member or guest violates rules eight, nine or thirteen and it causes damage to another's property, it is the responsibility of that individual to make restitution which is agreeable to both parties. If an agreement cannot be reached, then a decision by the Club board will be binding. Failure to comply can result in loss of flying privileges as voted by a majority of the Board.
15. All two-cycle engines over 0.0519 c.i.d. shall be muffled except for antique engines.
16. Preparations for flight and field repairs are not to be undertaken on the runway and must be done in the pit area.
17. Planes may be restarted on the runway if it will not endanger incoming or outgoing aircraft.
18. Takeoff, landings and low passes over the runway will be in accordance with the established traffic direction if one has been established, or after alerting other pilots with aircraft in the air.
19. No alcohol to be consumed while flying or on the flight line.
20. Obscene or inappropriate language will not be tolerated.
21. Common courtesies towards others are expected. Pick up after yourself. Let's keep it clean!
22. Call out your intentions: "Taking off!", "Landing!", "Low Pass!", "Dead Stick!", "Man Out On The Runway!" Also, respond to the calls of other pilots.
23. All children must remain under supervision at all times.
24. Pilots only, and their specifically invited guests are allowed past the spectator line.
25. Instruction of new pilots shall be by qualified club instructors only. The club shall keep a list of those members qualified to instruct.
26. Those wishing flying instruction are to call the current Instruction Coordinator who will furnish the requestor a listing of instructor names and contact information. It will be up to the person wishing instruction to arrange a date and time to meet with an instructor.
27. The current Instruction Coordinator is listed on the Club's Newsletter and website <http://www.esacclub.org>
28. The club is organized for the benefit of the members as a group and as individuals. When individual behavior interferes with the group, any member may lodge a 'complaint' by filling out

the club grievance form and submitting it to a club Officer. Officers shall follow the grievance procedure once a formal notice has been made.

29. Each and every member has the right and the duty to enforce these rules to prevent injury and to protect property owners. Enforcement is not the sole responsibility of the club's officers or instructors, it is to be equally shared by all members.
30. Above all, SAFETY FOR LIFE AND PROPERTY must be maintained.
31. All transmitters and receivers must comply with 1991 A.M.A. Narrow Band requirements. Transmitters must have "FCC ID sticker" attached. Receivers must be Dual Conversion Narrow Band or listed as approved by the A.M.A.

EXCEPTIONS

1. During special events such as a Fun Fly, non-club members will be allowed to fly as long as they comply with all other rules.
2. Non-Certified pilots will be allowed to fly on a Buddy Box with an ESAC Instructor
3. Non-Certified, Non-AMA members will be allowed to fly on a Buddy Box with an ESAC Intro Pilot Instructor

MEMBERSHIP

1. Every member in good standing will be afforded all the benefits and privileges of the Club.
2. "Good Standing" is defined as maintaining current paid up AMA membership, current paid up status with the Club, and not under disciplinary action as described in these Field Rules.
3. "Not in Good Standing" is defined as failing to timely pay club dues, being under disciplinary action pursuant to the Club safety or member grievance procedure.
4. Rules governing membership:
 - I. Club Dues will be evaluated annually at the October Club Meeting. A vote shall be taken at the November Club Meeting approving the dues for the following year.
 - II. Membership categories will be: Individual – for AMA open members; Junior – for AMA members younger than 18 years old.
 - III. All dues are payable in advance for the calendar year by December 31. Members not paid in full by February 28 shall be considered not in good standing and all club benefits shall be forfeited. The member will be dropped from the club member

roster, and may be reinstated after paying club dues as a New Member. The club may offer discounted dues for “early payment” by January 31.

- IV. Members wishing to resign, may do so at any time by giving notice to a Club Officer in writing. The member’s name shall be dropped from the club member roster, however the member will not be considered to have left Not in Good Standing, and may be reinstated through the normal new member application process upon request to the club and payment of club dues.
- V. Members who become “Not in Good Standing” as a result of a Safety or Member Grievance procedure, and who abide by disciplinary actions imposed by the club may be reinstated in Good Standing upon successful completion of any penalty imposed by the Club. Members failing to successfully follow disciplinary action imposed by the Club will be dropped from club membership, and are not eligible for reinstatement through the normal new member application process.
- VI. Should a member still wish to be reinstated, written application will be made to the Board, who shall evaluate the request to be reinstated as a club member. The Board shall issue a final opinion, advising the prospective returning member and the club membership in general of the decision. If the Board approves the returning member’s request for consideration, the member wishing to return will be subject to a vote of the members at a regularly scheduled meeting. A majority of member votes at a meeting will be required to allow the member to return. The returning member shall pay initiation fees and applicable dues in effect at the time of application at the New Member rate.
- VII. Members wishing to become members after failing to timely pay dues, will be allowed to reapply as a New member, paying initiation fee and dues in effect at the time of application.

Member Grievance Procedure:

The Club works diligently to include all aspects of our hobby. Members are expected to display common courtesy to other members and share use of all the club facilities. If possible, members should settle issues directly among themselves. If it becomes necessary to involve the Club in reaching resolution, the following procedure shall be followed. By initiating this Club Grievance Procedure, the complaining member is agreeing to be bound by the solution reached through the process:

- a. Any member in good standing may initiate a grievance against another member by notifying a Club Officer in writing, providing as much detail as necessary to allow the Officers to investigate. The member shall provide the names of any witnesses who could provide additional information about the issue. Grievances will not necessarily be kept confidential and will may become public knowledge within the club at the discretion of the Officers.
- b. The Officer receiving the written grievance shall provide copies to the Board for evaluation. The Board shall investigate, may question members, or other interested parties about the facts surrounding the issue. Both sides will be included in the investigation. The Board will make a recommendation regarding disposition of the issue to the President or Vice President. The recommendation will be brought up for a vote of the members at a regular club meeting. A majority of votes of those members present at the meeting will prevail in either imposing the recommended penalty or dismissing the grievance.
- c. Penalties may include, suspension of club privileges for a specified period of time, restitution demanded for a specified amount, or expulsion from the club.

SAFETY GRIEVANCE PROCEDURE

1. Purpose: The safety grievance procedure provides a mechanism for enforcing safety rules by providing a progressive disciplinary system when needed. Although most complaints can be resolved informally, if a complaint is serious or cannot be resolved informally, the matter should be referred to the Safety Officer for club consideration by means of a grievance form to be filled out and turned into the Safety Officer. At least one witness is required to sign the Grievance form.

2. The Safety Officer shall with consultation from the Board of Directors evaluate the written grievance form. Viewpoints of both complainants and accused will be considered. Complainant's name will be disclosed. A decision to discipline the accused will produce the following action:

First Violation

A verbal reprimand will be given to the accused if warranted and a written record will be recorded in the Safety Officers files.

Second Violation

The accused has a right to a written rebuttal which will be reviewed by the Safety Officer and Board. If warranted in the opinion of the Safety Officer and the Board, flying privileges of the accused will be suspended for thirty (30) days. Written notice of this shall be issued and a copy published in the Club Newsletter.

Third Violation

The Safety Officer will notify the accused in writing and the Club members will be notified in the Club Newsletter that the Club will vote on expulsion of the accused at the next meeting. If the membership votes to expel the accused by a 2/3 majority of those present at the meeting, the expulsion will last for a one-year minimum. Voting shall be by secret ballot at a regular club meeting. The expelled member may reapply for membership after the expulsion time period. Any member receiving a grievance, who directs any retaliation action against the person filing the grievance or other club member, will be subject to immediate expulsion from the Club. This is to include threats, intimidation, physical harm, intentional equipment damage, or any other action deemed to be retaliatory by the Board of Directors.

OFFICERS

- I. The Club shall be operated by its officers, namely: the President, Vice President, Secretary and Treasurer. Governance of the Corporation shall be through the Board of Directors.
- II. Term of office shall be one year and run consecutive with the calendar year.
- III. Nominations for officers will be held at the October meeting. Elections shall be held at the November Club meeting. The Board of Directors shall consist of the Elected Officers and others selected by the current Board Members.
- IV. Candidates for Office must have been Club members for at least one year.

NEWSLETTER

A monthly newsletter will be prepared by the Editor and will be sent to all members. It will reflect the current news of the Club and may include other interesting articles. The newsletter is the official media of the Club, and every member is encouraged to submit articles for publication.

RULE CHANGES AND AMENDMENTS

The affirmative vote of the majority of members present at a regularly scheduled Club meeting is required to adapt a new rule, to amend an existing rule or to repeal an existing rule. Notice of pending By-law changes will be printed in the newsletter preceding the Club meeting for membership consideration, if deemed important enough by the President. Passed Rules will remain in effect for at least six months. A.M.A. rules will take precedence over Club rules. Some of the rules listed above may be a duplicate of the A.M.A. rules.

EASTERN SHORE AEROMODELERS CLUB GRIEVANCE FORM

Date: _____

Time: _____

Description of Incident:

Signature _____

Witness _____

Additional Witnesses (not Required): _____

Revised: April 11, 2018